

## DESCRIPTION OF TAUMATA O TE RA MARAE

### LAND

#### 1. Description.

An area off Hastings Road, Halcombe, of 4 acres, 2 roods and 22 perches more or less, situated in Block V, Oroua Survey District being part of Subdivision "A" Manchester block and also Lots 445, 446, 447, 448, 449, 450, 451, 452, and 458, 459, 460, 461, 462, 463, 464, 465, 466, 467, and 468, on Deposit Plan 42.

#### 2. Deed of Trust.

The Taumata O Te Ra Marae Trust was established 23 May 1988.

#### 3. Ahi Kaa Blessings.

Observed and celebrated 16 July 1988.

#### 4. Maori Reserve Status.

Gazetted 31 January 1991.

#### 5. Taumata O Te Ra Marae Trust Reservation.

Current Trust granted by the Maori Land Court on 22 August 2006.

### PLANNING CONSENT

- **First Hearing.**

Oroua County Council, in the Halcombe Hall, 28 March 1988. A large gathering in attendance. Not Approved.

- **Second Hearing.**

After the restructuring of Local Government the area came within the new Manawatu District Council. Hearing held Feilding Civic Centre, 16 October 1990. An even bigger group in attendance. Approved.

### BUILDINGS

The Marae buildings are listed hereunder in order of delivery or construction.

No	Delivered/Built	Building	Name
1	10 Dec 1990	Kaumatua Lounge	Tuwhatu
2	10 Dec 1990	Marae Office	Harurunui
3	3/4/5 Apr 1991	Dining Room/Kitchen	Manaakitangata
4	Apr/May 1992	Unisex Toilet	Wharepaku
5	Oct 91 - Jan 92	Flat 1 [Nearest to Entrance]	Rangimarie
6	Oct 91 - Jan 92	Flat 2 [Central]	Te Whare Huihuinga
7	Oct 91 - Jan 92	Flat 3	Te Whare Aroha
8	Feb - Jul 1993	Ablution / Toilet Block	As Listed
9	1994 - 1996	Walkways / Waharoa / Whakaruruhau / Cooler Room / Car Park Toilet	As Listed
10	Jul 93 - Jan 96	Meeting House	Manomano
11	Apr - May 98	Originally the Taumata o te ra Incorporated Offices, now the Whare Taonga and the Children's Lounge	

## **OTHER STRUCTURES AND SYSTEMS**

See the Taumata O Te Ra marae Asset Register

## **URUPA**

The process of establishing the urupa. Planning Consent granted by the Manawatu District Council as covered in their letter date 8 July 2003 (Retain documentation listed at Annex C as the requirements of the Planning Consent must be adhered to in the future).

## **REFERENCES**

<b>Item</b>	<b>Reference</b>	<b>TOTR Marae Committee File</b>	<b>Folio</b>
Land Description	Certificate of Title	Correspondence 1983 - 1989	138
Maori Reserve Status	Extract from the NZ Gazette, 31 Jan 1991 No 17, Page 337		
Deed Of Trust	Letter and Deed - Taylor McIntosh Key dated 19 May 1988	Correspondence 1983 - 1989	133A
Ahi Kaa Blessing	TOTR Marae Committee Minutes 16 Jul 1988	TOTR Minutes 16 Jul 1988	
TOTR Marae Reserve Trust	Court Orders by the Maori Land Court - covering letter dated 14 Nov 2006	Trustees and Charter	78
Planning Consent Hearing 1	Planning Consent not granted, Oroua County Council letter dated 19 Apr 1988	Correspondence 1983 - 1989	132M
Planning Consent Hearing 2	Planning Consent granted, Manawatu District Council letter dated 24 Oct 1990	Correspondence 1990 - 1991	38
Maori Reservation Status on Land	Extract from the NZ Gazette, 31 Jan 1991 No 17, Page 337	Correspondence 1990 - 1991	21
Urupa	Piki's request/Discussion with TOTR Committee Chairman 11 Sep 2002	Urupa	1
	Hapu Agreement - Minutes of Ngati Manomano meeting 29 Nov 2002	Urupa	2
	Reserve status redefined to include Urupa, Maori Land Court letter 26 Mar 03	Urupa	21
	Planning Consent granted, Manawatu District Council letter dated 8 Jul 2003	Urupa	65

## TAUMATA O TE RA MARAE

### CURRENT TRUSTEES

At a sitting of the Maori Land Court held at Wanganui on 22 Aug 2006 the judge, the honourable, Layne Ross Harvey appointed the under listed persons to be Trustees of the Taumata O Te Ra Marae Trust Reservation:

	Name of Trustee	Address of Trustee	Telephone
1	Brian Te Whatu	12 Cobbe Cres, Feilding	06 323 3869
2	Georgina Rangiauraki Parata-Turvey	67 Pitama Rd, Palmerston North	06 354 0692
3	George Whatanui Kereama	20 Broadhead Ave, Wanganui	06 344 2402
4	Uawahirangi Christine Kiriona	51 Kings Drive, Levin	06 368 3955
5	James Tuwhatu Kereama	127 Oregon Drive, Murupara	07 366 5167
6	Kristina Tracey Ropine Cynthia Bryers	2 Malacca Grove, Linton Camp	
7	Marilyn Manurere Devonshire	39 Oranga St, New Plymouth	06 751 1040
8	Denyse Taruna Gardner	RD 3, Eketahuna	06 376 7235
9	Leslie Takihiku Kereama	73 North St, Feilding	06 323 3495
10	Alfred Te Whakaotinga Wairere Kereama		

# THE CONDUCT OF ACTIVITIES OR GATHERINGS ON TAUMATA O TE RĀ MARAE

## 1. INTRODUCTION

The principles from Charter of Taumata O Te Rā Marae in relation to the use of the marae are as follows:

- a. The Marae as our principal home must be well maintained and thoroughly respected at all times
- b. All activities are carried out in accordance to the tikanga of Ngāti Manomano and Te kawa o Taumata O Te Rā Marae.
- c. We are considerate and supportive of each other and that respect is paid to our Kaumātua at all times.
- d. Every courtesy and comfort is to be extended to our Manuhiri.

## 2. AUTHORITY TO USE MARAE

- a. The Marae is a Gazetted Maori Reservation. The Ture Whenua Act 1993 and the Māori Reservations Regulations 1994 requires Marae Trustees to authorise all lawful activities on the Marae.
- b. The Marae Committee are to process all applications received to use the marae. See the *Application to Use the Marae* check list.

## 3. ADMINISTRATION OF THE MARAE

- a. All members of **Ngāti Manomano** (descendants and the spouses of the descendants of **Tuwhatu and Manomano**) are beneficiaries of Taumata O Te Rā Marae.
- b. All beneficiaries are members of the Marae Committee.
- c. The Marae Committee is responsible to the Marae Trustees for the day-to-day administration of the Marae.
- d. The Marae Committee may appoint individuals and Sub-Committees to do tasks on behalf of the Committee
- e. Any individual may volunteer his/her time and effort to the Marae Committee to do tasks for the upkeep the Marae and complete or participate in approved activities of the Hapū.

## 4. USE OF THE MARAE: *Application For / Allocation Of / After Event Report*

- a. Individuals of Ngāti Manomano, or Whānau of Ngāti Manomano, or other Hapū, Iwi or Groups who wish to apply for the use of the Marae are to submit the application form the Taumata O Te Rā Marae Committee. See the application form on the next page.

- b. The Marae Committee usually meet once per month therefore to ensure that the application will be considered at a meeting of the committee the application should be submitted at least two months ahead of the proposed event.
- c. After the event this form will be retained:
  - i. To confirm that the principles of the Marae are being upheld
  - ii. To ensure that facilities, systems and services are functional and efficient
  - iii. To be a documented record of the event and added to our historical files

## **5. EVENT KAITIAKI**

- a. All events held at Taumata O Te Rā Marae are to have a designated Kaitiaki.
- b. The Kaitiaki must be a beneficiary of Taumata O Te Rā Marae
- c. The Kaitiaki will be responsible to ensure that:
  - i. The principles in relation to the use of the marae (Paragraph 1 above) are observed;
  - ii. The conditions of use as set out in the *Application/Allocation Of/After Event Report* approved by the Marae Committee are carried out; and
  - iii. The *Application/Allocation Of/After Event Report* is completed as soon as practicable after the event (But no longer than one month) and submitted to the Marae Committee.

**PART 1: APPLICATION TO CONDUCT AN EVENT / ACTIVITY AT TAUMATA O TE RA MARAE**

Application from					Purpose of the Event						
Name of individual/whanau/group											
Period Marae Required			Buildings Required		Yes	No	Services Sought		Yes	No	Comment
	From	To	Meeting House				Kai Korero				
Day			Kitchen				Kai Karanga				
Date			Dining Room				Cooks				
Time			Kaumataua Lounge				Cooks Assistants				
Numbers of Persons Attending			Ablution Block				Kitchen Helpers				
Number of Adults			Childrens Lounge				Other:				
Number of Teenagers							Other:				
Number of Children							Other:				
Name Group Leader			Address			Telephone		Email			
Name of Applicant			Address			Telephone		Email			
Date Application Submitted:					Date Committee Chairperson Advised Application Received:						

**PART 2: RESPONSE TO APPLICANT FROM MARAE COMMITTEE**

Marae Committee to seek authority from the Marae Trustees for this event/activity to be conducted on the marae. Advise the applicant that the application is **APPROVED** or **NOT APPROVED** (Circle applicable option and erase non-applicable option)

If **APPROVED** advise:

1. Availability of Buildings requested
2. Availability of Services requested
3. For all events at Taumata O Te Ra (TOTR) a **Kaitiaki** is appointed to be responsible for matters listed below in Part 3
4. The Kaitiaki appointed for this event is (Name)  (Tel)
5. The user group will be responsible for the payment for any loss or damages incurred during the event
6. Should the Marae be required for a tangihanga at anytime prior to or during the event then this approval is cancelled
7. Other conditions (if any)

Signed on behalf of the TOTR Marae Committee (Name)

Appointment  Signature  Date

**PART 3: KAITIAKI RESPONSIBILITIES**

- The Kaitiaki is responsible for:**
1. Pre-event preparation and checks (See Check List attached)
  2. Liaison if necessary with the user group
  3. Recruitment and coordination of the efforts of any required helpers/work team.
  4. Advising the user group on TOTR tikanga, the use of facilities and Fire Safety Drills and Fire Fighting Equipment
  5. Making every effort to ensure that the needs of the user group meet and TOTR standards of manaakitanga are upheld
  6. Coordinate the after event clean up activities (See Check List attached)

- The Kaitiaki is to know or have some present who knows how to:**
1. Contact Emergency Numbers for Fire/Ambulance/Police (No linefone at Marae - access to a cell phone recommended)
  - . Administer First Aid
  3. Operate all fire fighting equipment
  4. Turn off water if pipes or taps break
  5. Turn on/off the Chiller and operate the Dishwasher

- Contact details for:**
1. Dishwasher - to function the two detergent liquids required are (1) Dry Aid and (2) Alkade purchased from Bos at 253 Main Street, Palmerston North - Tel 06 357 6366
  2. Electrical faults: GJ Hook Limited, Electrical Contractors, 25 Gladstone St, Feilding - Tel 06 323 7040
  3. Gas: Nova LPG Tel 0800 668 257 (Our customer number 10098 must be quoted - 45 kg tanks for water heaters / 11kg tanks for the gas stove)
  4. Linen, sheets, pillow cases delivered after the event to: Feilding Drycleaners, 115 Manchester St, Feilding
  5. Towels for Ablution Block dispensers: NZ Towel Service, 9 Donnington St, Palerston North - Tel 06 357 3082
  6. Water pipe/tap breakages: Trev's Plumbing Limited Tel, 4A Shelton Place, Feilding - Tel 06 323 3427
  7. Water pump breakage: Scotts Pump & Mower Service - Tel 06 323 7374

**PART 4: AFTER EVENT COMMENTS BY KAITIAKI & MARAE COMMITTEE**

Comments from Kaitiaki:

**CHECK LIST**

		Checks Prior to the Event	Checks After the Event
Ablution Block		Comment if necessary	Comment if necessary
Basin plugs			
Cleaned thoroughly			
Cleaning materials			
Showers functional			
Soap			
Rubbish bin/tin			
Taps functional			
Towel dispenser			
Cleaned daily			
<b>All Toilets - (Ablution Block Toilets / Front of Marae Toilets / Toilets next to Whare Taonga)</b>			
Cleaned thoroughly			
Rubbish bin/tin			
Toilet paper			
Toilets functional			
Towel dispenser			
Cleaned daily			
<b>Catering</b>			
Meats			
Vegetables			
Groceries			
Fruit			
Bakery goods			
<b>Flag</b>			
Only the National Flag or Kingitanga Flag or Ngati Manomano Flag to be flown from the TOTR Flag Pole on appropriate occasions			
<b>Grounds</b>			
Lawns mowed			
Gardens Tidy			
<b>Kaumtua Lounge</b>			
Cleaned thoroughly			
<b>Kitchen</b>			
Cleaned thoroughly			
Bain-marie			
Brakpan			
Chairs			
Chiller			
Crockery			
Cutlery			
Dishwasher			
First Aid Pack			
Gas Cooker			
Hot water Urns			
Pots			
Scraps Disposal			
Stove Elec Large			
Tables			
<b>Meeting House</b>			
Cleaned thoroughly			
Heaters functional			
Lights functional			
Mattresses			
Pillow Cases			
Pillows			
Sheets			
Vacuum the carpet			
<b>Systems</b>			
Gas (For water heaters)			
Gas (For gas cooker)			
Electricity			
Haangi Stones/Wood			
Rubbish disposal			
Water (Check tank levels)			